



***Official Minutes
Regular Business Meeting
February 26, 2019***

The Central County Fire & Rescue Board of Directors held its Regular Monthly Business meeting on Tuesday, February 26, 2019, 6:00 p.m., at Headquarters, located at 1220 Cave Springs Blvd., St. Peters, MO 63376. Present were Chairman Dave Tilley, Treasurer Patricia Hamm and Secretary David Bell. Also present were Chief Dan Aubuchon, Assistant Chiefs Steve Brown and Gary Donovan, Shop Steward Tim O'Mara, Assistant Shop Steward Bryan Steinmeyer, Attorney Allison Stenger, Accountant Rick Rognan and Secretary Lori Niemann. The meeting was called to order at 6:04 PM by Dave Tilley.

Pledge of Allegiance

Dave Tilley led the Pledge of Allegiance.

Approval of the Amended Meeting Agenda

There was a motion to approve the amended agenda by Patricia Hamm and a second by David Bell.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Approval of the previous meetings minutes

There was a motion to approve the previous minutes by David Bell and a second by Patricia Hamm.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Reading of invoices over \$2,500

Chief Aubuchon read all invoices over \$2,500.00.

Authorization to pay bills

There was a motion to pay all bills by Patricia Hamm and a second by David Bell.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

The floor was then opened to the public for comments and questions.

Mr. Owen Peters, a resident of Central County Fire and Rescue spoke to the Board of Directors.

Approval of Letter of Engagement for the 2018 Audit

Chief Aubuchon presented to the Board a proposal and a letter of engagement for Botz, Deal & Company, P.C. to conduct the 2018 audit for an estimated fee of \$14,300.00. David Bell made a motion to approve the proposal from Botz, Deal & Company, P.C. There was a second by Patricia Hamm.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Treasurer's Report

Chairman Tilley stated that the Treasurer's Report would be presented when Accountant Rick Rognan arrived.

Division Reports:

Operations: Chief Aubuchon stated that a routine service was done on all the fire trucks and that everything was good.

Prevention: Assistant Chief Steve Brown gave an update for the Prevention Department.

Training: Battalion Chief Jim Densmore gave an oral update on the training for this month.

ALS: Chief Medical Officer Sean Webb gave an ALS update.

Purchase Requests/Staff Recommendations

Chief Aubuchon presented to the Board the recommendation from the Planning Committee to approve the following purchase requests:

- Enter into an agreement with Feathershark to provide IT Services for the District. The equipment cost would be \$23,371.00 with a monthly recurring charge of \$3,764.00.

There was a motion by David Bell and a second by Dave Tilley to enter into an agreement with Feathershark for IT services.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

- To purchase workout equipment for Station #5 from Show Me Weights for a total cost of \$34,619.30.

There was a motion by David Bell and a second by Dave Tilley to approve the purchase request to purchase workout equipment from Show Me Weights.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

- To upgrade our current interdepartmental information network to Public Safety Information Network. The total cost would be \$9,479.00 and includes implementation, hardware, annual maintenance fee and two monitors at each station and seven monitors for Headquarters.

There was a motion by David Bell and a second by Patricia Hamm to upgrade the District's interdepartmental information network to Public Safety Information Network.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Correspondence

Chief Aubuchon presented to the Board a thank you note from the City of St. Charles Chief of Police, Randall D. McKinley thanking all of the emergency crews who responded to a call for a "man with a gun" on December 28, 2018 (see attached). Central County Fire and Rescue's Battalion Chief Sean Webb, Captain Tom Wylie and Firefighters Justin Crady and Kenton Rogers had responded to the call.

Treasurer's Report

Accountant Rick Rognan presented to the Board the Treasurer's Report for January (see attached). He recommended that we continue to be conservative. There was a motion by Patricia Hamm and a second by David Bell to approve the Treasurer's Report.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

There was a motion by Patricia Hamm to go into Closed Session for legal and personnel matters. There was a second by David Bell.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

There was a motion by David Bell to close Open Session at 6:19 PM. There was a second by Patricia Hamm.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

The Closed Meeting was adjourned at 6:33 PM and the Board returned to Open Session to announce the vote held in Closed Session.



There was a discussion regarding personnel matters. There was a motion by David Bell to grant each employee a \$1,500.00 contribution to their CCFR post-retirement HRA account. Patricia Hamm seconded the motion.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

David Bell made a motion to adjourn the meeting at 6:34 PM. There was a second by Patricia Hamm.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

The meeting was adjourned at 6:34 PM.

Director 
Director 
Director 