



central county

FIRE & RESCUE

SAINT PETERS, MO

Official Minutes
Special Meeting/Work Session
April 7, 2020

The Central County Fire & Rescue Board of Directors held a Special/Work Session on Tuesday, April 7, 2020 at 6:00 PM, via video conferencing due to the current situation with the coronavirus. Present were Chairman Dave Tilley, Treasurer Patricia Hamm and Secretary David Bell. Also present were Chief Dan Aubuchon, Assistant Chiefs Steve Brown and Gary Donovan, Shop Steward Tim O'Mara and Assistant Shop Steward Bryan Steinmeyer, Attorney Allison Stenger and Secretary Lori Niemann. The meeting was called to order at 6:01 PM.

Approval of the Meeting Agenda

There was a motion to approve the agenda by David Bell. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Reading of Invoices over \$2,500

Chief Aubuchon read all invoices over \$2,500.

Authorization to Pay Bills

There was a motion by David Bell to pay all bills. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

COVID-19 Update

Assistant Chief Steve Brown stated that the COVID-19 task force has met twice since last week and that several COVID-19 Operational Bulletins have been implemented with more in the works.

Purchase Requests/Staff Recommendations

Chief Aubuchon presented to the Board recommendations from the Planning Committee to approve the following purchase Requests:

- Purchase of replacement and additional rescue rope and equipment from Leo M Ellebracht Company for a total cost of \$46,000.00. This was the only bid the District received. There was a motion by David Bell and a second by Patricia Hamm to purchase the rescue rope and equipment from Leo M. Ellebracht Company. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

- Purchase 6 EMS cabinets from Grainger Inc. Each cabinet is to be delivered to each of the six Stations by shipper. The cost of each cabinet is \$1,092.85 for a total cost of \$6,557.10. There was a motion by David Bell and a second by Patricia Hamm to purchase the 6 EMS cabinets. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

- Purchase of Emergency Reporting Software for fire incident and EPC reporting. This will replace the Firehouse Software. The annual cost will be \$9,790.00 and \$7,500.00 for set-up and training fee. The total cost will be \$17,290.00. There was a motion by David Bell and a second by Patricia Hamm to purchase the Emergency Reporting Software. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

- An emergency purchase of continual use respirators and mask filters from Leo M. Ellebracht Company for a total cost of \$19,701.00. There was a motion by David Bell and a second by Patricia Hamm to purchase the continual use respirators and mask filters. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

There was a motion by David Bell to close Open Session at 6:14 PM. There was a second by Dave Tilley. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

There was a motion by David Bell to go into Closed Session for legal and personnel matters. There was a second by Dave Tilley. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

The Closed Meeting was adjourned at 7:34 PM and the Board returned to Open Session to announce the vote taken in Closed Session.

There was a discussion concerning personnel matters. David Bell made a motion to promote Engineer Jason Meinershagen to Public Information Officer. There was a second by Dave Tilley. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

There was a motion by Dave Tilley to promote Firefighter Jason Graff to the rank of Engineer. There was a second by David Bell. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

David Bell made a motion to adjourn the meeting at 7:36PM. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y)

Patricia Hamm (Y)

David Bell (Y)

The Meeting was adjourned at 7:36 PM.

Director 

Director _____

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