



**central county**  
**FIRE & RESCUE**

SAINT PETERS, MO

***Official Minutes***  
***Work Session***  
***April 13, 2021***

The Central County Fire & Rescue Board of Directors held a Work Session on Tuesday, April 13, 2021, 6:00 PM, via video conferencing due to the current situation with the coronavirus. Those who attended were Chairman Dave Tilley, Treasurer Patricia Hamm, Secretary Sadie Bell, Chief Gary Donovan, Assistant Chiefs Tim O'Mara and Bryan Steinmeyer, Fire Marshal Peter Jordan, PIO Jason Meinershagen, Shop Steward Jason Graff, Assistant Shop Kyle Tilley, Attorney Allison Stenger and Secretary Lori Niemann. The meeting was called to order at 6:03 PM.

**Pledge of Allegiance**

Dave Tilley led the Pledge of Allegiance.

**Approval of the Amended Meeting Agenda**

There was a motion by Patricia Hamm to approve the amended agenda adding Report from Hawthorne Financial regarding the District's Pension Accounts. There was a second by Sadie Bell. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

**Reading of Invoices over \$5,000**

Chief Donovan read all invoices over \$5,000.

**Authorization to Pay Bills**

There was a motion by Patricia Hamm to pay all bills. There was a second by Sadie Bell. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

**Report from Hawthorne Financial regarding the District's Pension Accounts**

Dennis Hennessy, Scott Biermann and Bill Greene with Hawthorne Financial attended the meeting to review with the Board the District's Pension Plan. Dennis Hennessy went over the quarterly report for 2021 and gave a recap of 2020. He stated that the pension accounts have rebounded nicely since the outbreak of the coronavirus.

**Certification of Director Position by Non-Election**

The Board was provided a copy of the stamped letter to the St. Charles County Election Authority showing David Tilley was the only candidate to file for the Board of Director’s Position and according to the RSMo 115.124 that no election was required for his election to the Board of Directors for a six year term. The District’s request for no election was approved and certified by the St. Charles County Election Authority.

**Election of Board Officers**

The Board held an election of officers in compliance with the Districts’ By-Laws.

**Office of Treasurer**

There was a motion to elect Patricia Hamm for Treasurer of the Board by Dave Tilley. There was a second by Sadie Bell. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

**Office of Secretary**

There was a motion to elect Sadie Bell for Secretary of the Board by Dave Tilley. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

**Office of Chairman**

There was a motion to elect Dave Tilley for Chairman of the Board by Patricia Hamm. There was a second by Sadie Bell. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

**Approval of Letter of Engagement with Botz, Deal & Company for the 2020 Audit**

A copy of the letter of engagement with Botz, Deal & Company, P.C. for the 2020 Audit was provided to the Board. Botz, Deal & Company, P.C. will conduct the 2020 audit for an estimated fee of \$16,450.00. There was a motion by Patricia Hamm to approve the proposal from Botz, Deal & Company, P.C. There was a second by Sadie Bell. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

**Resolution #21-160 – Approval of the Missouri Fire & Ambulance Districts Insurance Trust Workers’ Compensation Fund**

After a discussion, Dave Tilley made a motion to table the adoption of Resolution #21-160. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

**Purchase Requests/Staff Recommendations**

There were none.

There was a motion by Patricia Hamm to close Open Session at 6:27 PM. There was a second by Sadie Bell. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

There was a motion by Patricia Hamm to go into Closed Session for legal and personnel matters. There was a second by Sadie Bell. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

The Closed Meeting was adjourned at 6:30 PM and the Board returned to Open Session to state that there were no announcements made in Closed Session.

Patricia Hamm made a motion to adjourn the meeting at 6:30 PM. There was a second by Sadie Bell. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

The Meeting was adjourned at 6:30 PM.

Director *Dave J. Tilley*  
Director *Patricia Hamm*  
Director *Sadie Bell*