



***Official Minutes  
Regular Business Meeting  
April 24, 2018***

The Central County Fire & Rescue Board of Directors held its Regular Monthly Business meeting on Tuesday, April 24, 2018, 6:00 p.m., at Headquarters, located at 1220 Cave Springs Blvd., St. Peters, MO 63376. Present were Chairman Dave Tilley, Treasurer Patricia Hamm and Secretary David Bell. Also present were Assistant Chiefs Steve Brown and Gary Donovan, Shop Steward Tim O'Mara, Assistant Shop Steward Bryan Steinmeyer, Attorney Neil Bruntrager and Secretary Lori Niemann. The meeting was called to order at 6:00 PM by Dave Tilley.

**Pledge of Allegiance**

Dave Tilley led the Pledge of Allegiance.

**Approval of the Meeting Agenda**

There was a motion to approve the agenda by Patricia Hamm and a second by David Bell.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

**Approval of the previous meetings minutes**

There was a motion to approve the previous minutes by Patricia Hamm and a second by David Bell.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

**Reading of invoices over \$2,500**

Assistant Chief Brown read all invoices over \$2,500.00.

**Authorization to pay bills**

There was a motion to pay all bills by Patricia Hamm and a second by David Bell.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

**The floor was then opened to the public for comments and questions.**

Mr. Owen Peters, a resident of Central County Fire and Rescue spoke to the Board of Directors.

**Certification of Director Position by Non-Election**

Assistant Chief Brown presented to the Board a copy of the Election Certification showing David Bell was the only candidate to file for the Board of Director’s Position and according to RSMo 115.124 that no election was required for his election to the Board of Directors for a six year term. The District’s request for no election was approved and certified by the St. Charles County Election Authority. The Oath of Office was administered to David Bell by Treasurer Patricia Hamm.

**Election of Board Officers**

The Board held an election of officers in compliance with the Districts’ By-Laws.

Office of Treasurer

There was a motion to elect Patricia Hamm for Treasurer of the Board by David Bell. There was a second by Dave Tilley.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

Office of Secretary

There was a motion to elect David Bell for Secretary of the Board by Patricia Hamm and a second by Dave Tilley.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

Office of Chairman

There was a motion to elect Dave Tilley for Chairman of the Board by David Bell and a second by Patricia Hamm.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

**Sign into Agreement with Layneco Construction Services for the Construction of the New Station #5**

Assistant Chief Brown presented to the Board the draft agreement with Layneco Construction Services for the Construction of the New Station #5. The Board and Attorney Neil Bruntrager had the opportunity to review the agreement. There was a motion by David Bell and a second by Patricia Hamm to enter into agreement with Layneco Construction for the new Station #5 and to give Chief Dan Aubuchon authorization to sign the agreement and all necessary paperwork. A roll call vote was taken.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

## Treasurer's Report

The District's financial reports were given to the Board for the month of March and Accountant Rick Rognan provided to the Board the Treasurer's Reports for the Months of January, February and March. There was a motion by David Bell and a second by Patricia Hamm to approve the Treasurer's Reports.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

## Division Reports:

Operations: There was no Operations Report at this time.

Prevention: Assistant Chief Steve Brown gave an update for the Prevention Department.

Training: There was no Training Report at this time.

ALS: There was no ALS Report at this time.

## Purchase Requests/Staff Recommendations

Assistant Chief Brown presented to the Board the following purchase requests recommended by the Planning Committee:

- Purchase of high volume smoke generation machine for a total cost of \$2,100.00.
- Approval to offer each employee the opportunity to be screened by the Cleveland Heart Clinic. The cost would be \$300.00 for each employee and a total cost not to exceed \$30,000.00.
- Purchase from Sentinel Emergency Solutions 20 sections of 2.5" attack hose per bid for a cost of \$2,766.40 and 12 sections of 5" supply hose for \$6,558.72. The total cost would be \$9,325.15.

Patricia Hamm made a motion to approve as presented all purchase requests. There was a second by David Bell. A roll call vote was taken.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

## Correspondence

Assistant Chief Brown presented to the Board a thank you note from Vision St. Charles County Leadership thanking the District for participating in their First Responders Day (see attached).

Assistant Chief Brown presented to the Board a thank you card from Cathy Myers thanking all the Firefighters in the District. Acting Captain Krutil, Engineer Murray and Firefighter Schneider responded to a fire call at her residence (see attached).

There was a motion by Patricia Hamm to go into Closed Session for legal and personnel matters. There was a second by David Bell.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

There was a motion by Patricia Hamm to close Open Session at 6:07 PM. There was a second by David Bell.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

The Closed Meeting was adjourned at 6:48 PM and the Board returned to Open Session to announce the votes held in Closed Session.

There was a discussion regarding personnel matters. There was a motion by David Bell and a second by Patricia Hamm to promote Engineer Don Shaffer to the rank of Captain effective May 12, 2018. A roll call vote was taken.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

There was a motion by David Bell and a second by Dave Tilley to promote Firefighter Allan Gacki to the rank of Engineer effective May 12, 2018. A roll call vote was taken.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

There was a motion by David Bell and a second by Patricia Hamm to hire Tyler Zangara for the position of Firefighter. He will have a start date of June 11, 2018. A roll call vote was taken.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

David Bell made a motion to adjourn the meeting at 6:50 PM. There was a second by Patricia Hamm.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

The meeting was adjourned at 6:50 PM.

Director\_\_\_\_\_

Director\_\_\_\_\_

Director\_\_\_\_\_