



***Official Minutes
Regular Business Meeting
May 25, 2018***

The Central County Fire & Rescue Board of Directors held its Regular Monthly Business meeting on Friday, May 25, 2018, 12:00 p.m., at Station #1, located at 1 Timberbrook Drive, St. Peters, MO 63376. Present were Chairman Dave Tilley, Treasurer Patricia Hamm and Secretary David Bell. Also present were Chief Dan Aubuchon, Assistant Chiefs Steve Brown and Gary Donovan, Shop Steward Tim O'Mara, Accountant Rick Rognan, Attorney Neil Bruntrager and Secretary Lori Niemann. The meeting was called to order at 1:02 PM by Dave Tilley.

Pledge of Allegiance

Dave Tilley led the Pledge of Allegiance.

Approval of the Meeting Agenda

There was a motion to approve the agenda by Patricia Hamm and a second by David Bell.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Approval of the previous meetings minutes

There was a motion to approve the previous minutes by Patricia Hamm and a second by David Bell.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Reading of invoices over \$2,500

Chief Aubuchon read all invoices over \$2,500.00.

Authorization to pay bills

There was a motion to pay all bills by Patricia Hamm and a second by David Bell.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

The floor was then opened to the public for comments and questions.

There were none.

Resolution #142 – Adopting the Final Revised 2017 Operating Pension, Bond Revenue and Bond Proceeds Budgets of the District

Accountant Rick Rognan presented and reviewed with the Board the Final Revised 2017 Operating, Pension, Bond Revenue and Bond Proceeds Budgets. There was a motion by Patricia Hamm and a second by David Bell to adopt Resolution #142. Chairman Dave Tilley read the title of Resolution #142, a Resolution of Central County Fire & Rescue, a Fire Protection District Located in the County of St. Charles, Missouri, Adopting the Final Revised 2017 Operating Budgets of the District.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

The Board signed Resolution #142.

The 2018 Property and Casualty Insurance Renewal was moved to the end of the meeting.

Treasurer’s Report

Accountant Rick Rognan presented the treasurer’s report to the Board (see attached). He stated that as of April 30th, we should have used 33.3% of the budget and we have used 31.72%. Expenses are currently under budget by 1.58%. He recommended that we continue to be conservative. There was a motion by Patricia Hamm and a second by Dave Bell to approve the treasurer’s report.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Accountant Rick Rognan presented and reviewed with the Board recommendations for Assignment of District Funds.

Recommendation for the assignment of funds from the 2017 General Fund Balance as follows:

| | |
|--|----------------|
| Compensated Absences – Sick Leave | \$2,800,000.00 |
| Other Post Employment Benefits-OPEB and Insurance Premiums | \$1,200,000.00 |
| For Future (2018) Appropriations | \$6,000,000.00 |
| Capital Assets-Building, Equipment & Vehicle Assignment | \$2,000,000.00 |

Patricia Hamm made a motion to assign funds from the Fund Balance as stated by Accountant Rick Rognan. There was a second by David Bell.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Division Reports:

Operations: Chief Aubuchon gave an update on the operations of the District for the month of April.

Prevention: Assistant Chief Steve Brown gave an update for the Prevention Department.

Training: Battalion Chief Jim Densmore gave an oral report on training for the month of April.

ALS: There was no ALS Report at this time.

Purchase Requests/Staff Recommendations

Chief Aubuchon presented to the Board a recommendation from the Planning Committee to purchase an AV System for the training room at Station #1 from Tech Electronics for \$9,695.00. There was a motion by David Bell and a second by Patricia Hamm to purchase the AV System for Station #1.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Chief Aubuchon presented to the Board a recommendation from the Planning Committee to purchase from Custom Communications three Sony LED 85" TV's for the training room at Station #1 for a cost of \$3,300.00 for each TV. There was a motion by David Bell and a second by Patricia Hamm to purchase the three TV's from Custom Communications.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Correspondence

Chief Aubuchon presented to the Board a thank you note from Captain Joe DeCosty's family thanking everyone in the District for their support.

Chief Aubuchon presented to the Board an email to Assistant Chief Brown from Craig Smith with Suez Water Technologies & Solutions thanking Assistant Chief Brown, Inspector Peter Jordan, Captain Jake Taylor and his crew for helping with their fire drill and hands on fire extinguisher training.

2018 Property and Casualty Insurance Renewal

Assistant Chief Gary Donovan reviewed with the Board the proposal the District received from ESIP for property and casualty insurance. The total cost of the premium for the year would be \$94,237.00. This is a 1.7% increase from last year, due to the addition of new vehicles to the policy. Assistant Chief Donovan recommended the District renew with ESIP. David Bell made a motion to renew the insurance proposal for 2018/2019 with ESIP. Patricia Hamm seconded the motion.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

There was a motion by David Bell to go into Closed Session for legal and personnel matters. There was a second by Patricia Hamm.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

There was a motion by David Bell to close Open Session at 1:32 PM. There was a second by Patricia Hamm.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

The Closed Meeting was adjourned at 2:20 PM and the Board returned to Open Session to announce the votes held in Closed Session.

There was a discussion regarding personnel matters. There was a motion by David Bell and a second by Patricia Hamm to promote Firefighter Brad Day to the rank of Engineer. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

There was a motion by David Bell and a second by Patricia Hamm to hire Guy SanFilippo and Ryan Eaton for the position of Firefighter. They will have a start date of July 9, 2018. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

David Bell made a motion to adjourn the meeting at 2:21 PM. There was a second by Patricia Hamm.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

The meeting was adjourned at 2:21 PM.

Director _____

Director _____

Director _____