



***Official Minutes
Regular Business Meeting
May 26, 2020***

The Central County Fire & Rescue Board of Directors held its Regular Monthly Business Meeting on Tuesday, May 26, 2020, 6:00 p.m., via video conferencing due to the current situation with the coronavirus. Present were Chairman Dave Tilley, Treasurer Patricia Hamm and Secretary David Bell. Also present were Chief Dan Aubuchon, Assistant Chiefs Steve Brown and Gary Donovan, PIO Jason Meinershagen, Shop Steward Tim O'Mara, Assistant Shop Steward Bryan Steinmeyer, Attorney Allison Stenger, Accountant Rick Rognan and Secretary Lori Niemann. The meeting was called to order at 6:03 PM by Dave Tilley.

Pledge of Allegiance

Dave Tilley led the Pledge of Allegiance.

Approval of Meeting Agenda

There was a motion to approve the agenda by David Bell and a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Approval of the previous meetings minutes

There was a motion to approve the previous minutes by David Bell and a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Reading of invoices over \$2,500

Chief Aubuchon read all invoices over \$2,500.00.

Authorization to pay bills

There was a motion to pay all bills by David Bell and a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

The floor was then opened to the public for comments and questions.

There were none.

There was a motion by David Bell and a second by Patricia Hamm to close the Business Meeting at 6:18 PM. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

There was a motion by Patricia Hamm and a second by David Bell to open the Pension Meeting at 6:19 PM. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Robert Kreuzer - Absent Jason Graff (Y)

Public Meeting for Central County Fire and Rescue Pension Board

Present were Pension Board Members Dave Tilley, Patricia Hamm, David Bell and Jason Graff. There were four Pension Board Members present to have a quorum. Also present were Chief Aubuchon, Assistant Chiefs Steve Brown and Gary Donovan, PIO Jason Meinershagen, Shop Steward Tim O'Mara, Assistant Shop Steward Bryan Steinmeyer, Attorney Allison Stenger and Secretary Lori Niemann.

Dennis Hennessy with Hawthorne Finance reviewed with the Pension Board the quarterly summary report. There was also a discussion regarding the new 457 plan option.

There was a motion by David Bell to close the Pension Board Meeting Session at 6:21 PM. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Robert Kreuzer - Absent Jason Graff (Y)

There was a motion by David Bell and a second by Dave Tilley to return to the Business Meeting at 6:28 PM.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

COVID-19 Update

Assistant Chief Steve Brown stated that the COVID-19 Task Force implemented phase one that will go in effect June 1, 2020. The District will get back to normal operations in a phase process. He also stated that the Missouri Department of Health and Senior Services is conducting free COVID-19 testing at two St. Charles County Locations for all residents of Missouri who preregister.

Division Reports:

Operations: Chief Aubuchon gave an update on the operations of the District. He stated that firehose will be tested in early June.

Prevention: Assistant Chief Steve Brown stated that the Prevention Bureau on June 1st will start inspecting target hazard in our District. He also stated that hydrant testing will also start June 1st.

Training: Battalion Chief Jim Densmore gave a report on the training for the District. He stated that online training has increased for the month of April.

ALS: Chief Medical Officer Sean Webb stated that the District continues to monitor the coronavirus and making sure there are enough PPE supplies. He also stated that the new reporting system will be up and running the second week of June.

PIO: Jason Meinershagen gave an update to the Board on public relation events coming up. He stated that there will be a presentation to the nine police officers who assisted with the Turnberry Apartment fire. He also stated that they are still moving forward with the planning of the mud volleyball tournament with the understanding that the event may be cancelled due to COVID-19.

Purchase Requests/Staff Recommendations

Dave Tilley read the recommendation from the Planning Committee to purchase 150 challenge coins to restock inventory and to purchase 200 challenge coins with the new community outreach design and 200 with new veteran design. The total cost would be \$3,773.50. There was a motion by David Bell and a second by Patricia Hamm to purchase the challenge coins for a total of \$3,773.50. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Resolution #20-152 – Senate Bill 870 Annual Resolution

Accountant Rick Rognan presented and reviewed with the Board Resolution #20-152. He stated that a resolution for Senate Bill 870 will need to be done each May. He recommended the Board to approve as discussed. There was a motion by David Bell and a second by Patricia Hamm to adopt Resolution #20-152. A roll call vote was taken. Chairman Tilley read the title of Resolution #20-152, now therefore, be it resolved by the Board of Directors of the Central County Fire & Rescue, a fire protection district of St. Charles County, Missouri, as follows.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Treasurer's Report

Accountant Rick Rognan presented to the Board the Treasurer's Report. He stated as of April 30, 2020 we should have used 33.30 % of the budget and we have used 30.5%. We are currently under budget by 2.8%. There was a motion by David Bell and a second by Patricia Hamm to approve the Treasurer's Report. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Resolution #20-153 – Adopting the Final Amended 2019 Operating, Pension, Bond Revenue and Bond Proceeds Budgets of the District

Accountant Rick Rognan presented to the Board Resolution #20-153. There was a motion by David Bell and a second by Patricia Hamm to adopt Resolution #20-153. A roll call vote was taken. Chairman Tilley read the title of Resolution #20-153, a Resolution of Central County Fire & Rescue, a Fire Protection District Located in the County of St. Charles, Missouri, Adopting the Final Amended 2019 Operating, Pension, Bond Revenue and Bond Proceeds Budgets of the District.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

There was a motion by David Bell to close Open Session at 6:43 PM. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

There was a motion by David Bell to go into Closed Session for legal and personnel matters. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

The Closed Meeting was adjourned at 6:47 PM and the Board returned to Open Session to state that there were no announcements made in Closed Session.

David Bell made a motion to adjourn the meeting at 6:49 PM. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

The Meeting was adjourned at 6:49 PM.

Director David J. Tilley
Director Patricia Hamm
Director David Bell