



***Official Minutes  
Regular Business Meeting  
July 25, 2017***

The Central County Fire & Rescue Board of Directors held its Regular Monthly Business meeting on Tuesday, July 25, 2017, 8:00 a.m., at Headquarters, located at 1220 Cave Springs Blvd., St. Peters, MO 63376. Present were Chairman Dave Tilley, Treasurer Patricia Hamm and Secretary Bob Carpenter. Also present were Chief Dan Aubuchon, Assistant Chiefs Steve Brown and Gary Donovan, Shop Steward Brad Peters, Assistant Shop Steward Bryan Steinmeyer, Attorney Neil Bruntrager and Secretary Lori Niemann. The meeting was called to order at 8:03 AM by Dave Tilley.

**Pledge of Allegiance**

Dave Tilley led the Pledge of Allegiance.

**Approval of the Meeting Agenda**

There was a motion to approve the agenda by Patricia Hamm and a second by Robert Carpenter.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      Robert Carpenter (Y)

**Approval of the previous meetings minutes**

There was a motion to approve the previous minutes by Patricia Hamm and a second by Robert Carpenter.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      Robert Carpenter (Y)

**Reading of invoices over \$2,500**

Chief Aubuchon read all invoices over \$2,500.00.

**Authorization to pay bills**

There was a motion to pay all bills by Patricia Hamm and a second by Robert Carpenter.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      Robert Carpenter (Y)

**The floor was then opened to the public for comments and questions.**

Mr. Owen Peters a resident of Central County Fire and Rescue spoke to the Board of Directors with his continued concerns with the Fire District.

Mr. Tim Dolan a resident of Central County Fire and Rescue spoke to the Board of Directors with his continued concerns with the Fire District.

**Treasurer's Report**

Accountant Rick Rognan was not able to attend the meeting, but the District's financial reports for the month of June were provided for the Board of Directors.

**Ordinance 17-02**

Chief Aubuchon presented to the Board Ordinance #17-02. There was a motion to adopt the Conflict of Interest Ordinance #17-02 by Robert Carpenter and a second by Patricia Hamm. Chairman Dave Tilley read the title of Ordinance #17-02, An Ordinance of Central County Fire & Rescue, a Fire Protection District of St. Charles County Missouri, repealing Ordinance #15-02, and all other previous Conflict of Interest Ordinances in conflict with this ordinance, and enacting a new Conflict of Interest Ordinance, which establishes a procedure to disclose conflicts of interest and substantial interests for certain District Officials.

Vote: Dave Tilley (Y)          Patricia Hamm (Y)          Robert Carpenter (Y)

The Board signed Ordinance #17-02.

**Division Reports:**

Operations: Chief Aubuchon presented the Operations Report for June 2017 provided by Assistant Chief Ochs (see attached).

Prevention: Assistant Chief Steve Brown gave an update for the Prevention Department.

Training: Chief Aubuchon gave an update on the training for the month.

**Purchase Requests/Staff Recommendations**

Chief Aubuchon presented to the Board a purchase request from the Planning Committee to enter into an agreement with Spencer Web Design to host and help maintain the department website of [www.centralcountyfire.org](http://www.centralcountyfire.org) for a one time setup cost of \$4,200.00 to include 40 hours of design, coding and other various items. Monthly hosting cost will be \$39.95 per month. All other services will be billed at \$105 per hour (billed in ¼ hour). There was a motion by Patricia Hamm and a second by Robert Carpenter to approve the agreement with Spencer Web Design.

Vote: Dave Tilley (Y)          Patricia Hamm (Y)          Robert Carpenter (Y)

**Correspondence**

There was no correspondence at this time.

There was a motion by Robert Carpenter to go into Closed Session for Legal and Personnel matters. There was a second by Patricia Hamm.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      Robert Carpenter (Y)

There was a motion by Patricia Hamm to close Open Session at 8:24 AM. There was a second by Robert Carpenter.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      Robert Carpenter (Y)

The Closed Meeting was adjourned at 8:44 AM and the Board returned to Open Session to state that there were no announcements from Closed Session.

Patricia Hamm made a motion to adjourn the meeting at 8:45 AM. There was a second by Dave Tilley.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      Robert Carpenter (Y)

The meeting was adjourned at 8:45 AM.

Director\_\_\_\_\_

Director\_\_\_\_\_

Director\_\_\_\_\_