



***Official Minutes  
Regular Business Meeting  
July 27, 2022***

The Central County Fire & Rescue Board of Directors held its Regular Monthly Business meeting on July 27, 2021, 6:00 p.m., at Headquarters, located at 1220 Cave Springs Blvd., St. Peters, MO 63376. Present were Chairman Dave Tilley, Treasurer Patricia Hamm and Secretary Sadie Bell. Also present were Chief Gary Donovan, Assistant Chiefs Tim O'Mara, Bryan Steinmeyer and Andy Stecko, Fire Marshal Peter Jordan, PIO Jason Meinershagen, Shop Steward Brian Weicht, Assistant Shop Steward Kyle Tilley, Attorney Allison Stenger, Accountant Rick Rognan and Secretary Lori Niemann. The meeting was called to order at 5:04 PM by Dave Tilley.

**Pledge of Allegiance**

Dave Tilley led the Pledge of Allegiance.

**Approval of the Amended Meeting Agenda**

There was a motion to approve the amended agenda by Sadie Bell and a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y)                      Patricia Hamm (Y)                      Sadie Bell (Y)

**Approval of the previous meetings minutes**

There was a motion to approve the previous minutes by Sadie Bell and a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y)                      Patricia Hamm (Y)                      Sadie Bell (Y)

**Reading of invoices over \$5,000**

Chief Donovan read all invoices over \$5,000.00.

**Authorization to pay bills**

There was a motion to pay all bills by Patricia Hamm and a second by Sadie Bell. A roll call vote was taken.

Vote: Dave Tilley (Y)                      Patricia Hamm (Y)                      Sadie Bell (Y)

**The floor was then opened to the public for comments and questions.**

There were none.

**Presentation of 2021 Audit Report – Botz Deal & Company**

Lindsey Ruhr from Botz Deal & Company presented and discussed with the Board the 2021 audit. Ms Ruhr stated that Botz & Deal had issued an Unmodified Opinion for the 2021 audit. There was a motion by Patricia Hamm and a second by Sadie Bell to accept the audit report from Botz Deal & Company. A roll call vote was taken.

Vote: Dave Tilley (Y)                      Patricia Hamm (Y)                      Sadie Bell (Y)

Chief Donovan requested to have the Treasurer’s Report next on the agenda

**Treasurer's Report**

Accountant Rick Rognan presented and reviewed with the Board the 2022 preliminary tax assessment received from St. Charles County. He stated that these numbers could likely change before the Public Tax Hearing in September.

Accountant Rick Rognan presented the Treasurer’s Report to the Board. He stated that as of June 30<sup>th</sup> we should have used 50% of the budget and we have us 49.56%. We are currently under budget by .44%. He recommended that we continue to be conservative. There was a motion by Sadie Bell and a second by Patricia Hamm to approve the Treasurer’s Report. A roll call vote was taken.

Vote: Dave Tilley (Y)                      Patricia Hamm (Y)                      Sadie Bell (Y)

**Division Reports:**

Operations: Assistant Chief Bryan Steinmeyer gave a brief update on the operations of the District. He stated that we have had 4447 calls so far this year. That is 709 more calls than last year at this time. He stated that truck #9524 was hit on the highway Tuesday, July 26<sup>th</sup> during the flooding. He also stated that the Battalion Chief vehicle was damaged due to the flooding and they are waiting for inspections to be done on it.

Prevention: Fire Marshal Peter Jordan gave an update on the Prevention Bureau. He stated that construction is up right now in the District.

Administration: Assistant Chief Tim O’Mara stated that everything is running smoothly.

ALS: Assistant Chief Andy Stecko gave an update on training and losses from the flooding on Tuesday.

PIO: PIO Jason Meinershagen stated that he did not have any reports at the time due to assisting with the flooding that took place Tuesday. He stated that the District made national coverage with assisting and rescuing people from the flooding.

## Purchase Requests/Staff Recommendations

Chief Donovan presented to the Board recommendations from the Planning Committee to approve the following purchase requests:

- Purchase 6 TFT No.SVFV-VORTEX w/Detent Valve-1.5” swivel rocker for \$750.00 each and 6 TFT No. FSS8-Straight tip 7/8” x 1.5”F-NH thread for \$105.00 each from Leo Ellebracht Company for a total cost of \$5,400.00. There was a motion by Patricia Hamm and a second by Sadie Bell to approve the purchase of the nozzles. A roll call vote was taken.

Vote: Dave Tilley (Y)                      Patricia Hamm (Y)                      Sadie Bell (Y)

- Purchase 3 TFT No. WT5NJ-NJ-NF-water thief 2.5” rocker x 2.5”M-dual 1.5”M side ports for \$960.00 each from Leo Ellebracht Company for a total cost of \$2,880.00. There was a motion by Sadie Bell and a second by Patricia Hamm to approve the purchase of the water thieves. A roll call vote was taken.

Vote: Dave Tilley (Y)                      Patricia Hamm (Y)                      Sadie Bell (Y)

- Purchase 6 units TFT no. Hi-Rise-R-Hi Rise bag w/right 45 degree elbow valve at \$1,255.00 each from Leo Ellebracht Company for a total cost of \$8,130.00. There was a motion by Patricia Hamm and a second by Sadie Bell to approve the purchase request. A roll call vote was taken.

Vote: Dave Tilley (Y)                      Patricia Hamm (Y)                      Sadie Bell (Y)

There was a motion by Sadie Bell to close Open Session at 5:45 PM. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y)                      Patricia Hamm (Y)                      Sadie Bell (Y)

There was a motion by Sadie Bell to go into Closed Session for legal and personnel matters. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y)                      Patricia Hamm (Y)                      Sadie Bell (Y)

The Closed Meeting was adjourned at 5:55 PM and the Board returned to Open Session to state that there were no announcements made in Closed Session.

Patricia Hamm made a motion to adjourn the meeting at 5:55 PM. There was a second by Sadie Bell. A roll call vote was taken.

Vote: Dave Tilley (Y)                      Patricia Hamm (Y)                      Sadie Bell (Y)

The Meeting was adjourned at 5:55 PM.

Director Jan F. G.  
Director [Signature]  
Director Lacie Bell