



***Official Minutes
Regular Business Meeting
August 24, 2021***

The Central County Fire & Rescue Board of Directors held its Regular Monthly Business Meeting on August 24, 2021, 6:00 p.m., at Headquarters, located at 1220 Cave Springs Blvd., St. Peters, MO 63376. Present were Chairman Dave Tilley, Treasurer Patricia Hamm and Secretary Sadie Bell. Also present were Chief Gary Donovan, Assistant Chief Bryan Steinmeyer, PIO Jason Meinershagen, Assistant Shop Steward Kyle Tilley, Attorney Allison Stenger, Accountant Rick Rognan and Secretary Lori Niemann. The meeting was called to order at 6:00 PM by Dave Tilley.

Pledge of Allegiance

Dave Tilley led the Pledge of Allegiance.

Approval of the Meeting Agenda

There was a motion to approve the agenda by Sadie Bell and a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

Approval of the previous meetings minutes

There was a motion to approve the previous minutes by Patricia Hamm and a second by Sadie Bell. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

Reading of invoices over \$5,000

Chief Donovan read all invoices over \$5,000.00.

Authorization to pay bills

There was a motion to pay all bills by Patricia Hamm and a second by Sadie Bell. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

The floor was then opened to the public for comments and questions.

There were none.

Division Reports:

Operations: Assistant Chief Steinmeyer gave an update on the operations of the District. He stated that the three new pumpers are expected to be completed by mid-November.

Prevention: There was no report at this time.

Administration: There was no report at this time.

ALS: Chief Donovan stated Chief Medical Officer Sean Webb advised him that we are still waiting on the flu shots and that they will be administered in house. He also stated that more rapid Covid tests have been ordered.

PIO: PIO Jason Meinershagen presented to the Board correspondence the District has recently received and he provided the 2021 Q2 CCFR Communications Update to the Board. PIO Meinershagen also gave an update on public relation events coming up.

Purchase Requests/Staff Recommendations

Chief Donovan presented to the Board recommendations from the Planning Committee to approve the following purchase requests:

- Purchase 106 ballistic vest replacements from Leon Uniform Company for a total expense of \$70,105.00. There was a motion by Patricia Hamm and a second by Sadie Bell to purchase the ballistic vests. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

- Obtain the services of Schneider Graphics to vinyl wrap the Community Outreach Trailer for a total cost of \$4,405.90. There was a motion by Patricia Hamm and a second by Sadie Bell to have the Community Outreach Trailer vinyl wrapped by Schneider Graphics. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

- Purchase four tires for the Community Outreach Trailer for a total cost of \$1,081.16. There was a motion by Sadie Bell and a second by Patricia Hamm to purchase four tires for the Community Outreach Trailer. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

- Purchase 30 helmet cameras with accessories from Fire Cam for a total cost of \$9,988.50. Chief Donovan stated that they would be used to capture footage for social media and training opportunities. There was a motion by Patricia Hamm and a second by Sadie Bell to purchase the helmet cameras. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

Treasurer's Report

Accountant Rick Rognan stated that we are still waiting for the final 2021 tax assessment from St. Charles County. He stated that the Public Tax Hearing will be September 14, 2021.

Accountant Rick Rognan presented the Treasurer's Report to the Board. He stated that as of July 31st we should have used 58.3% of the budget and we have used 52.22%. We are currently under budget by 6.08%. He recommended that we continue to be conservative. There was a motion by Patricia Hamm and a second by Sadie Bell to approve the Treasurer's Report. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

There was a motion by Sadie Bell to close Open Session at 6:27 PM. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

There was a motion by Sadie Bell to go into Closed Session for legal and personnel matters. There was a second by Patricia Hamm. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

The Closed Meeting was adjourned at 6:45 PM and the Board returned to Open Session to state that there were no announcements made in Closed Session.

Patricia Hamm made a motion to adjourn the meeting at 6:45 PM. There was a second by Sadie Bell. A roll call vote was taken.

Vote: Dave Tilley (Y) Patricia Hamm (Y) Sadie Bell (Y)

The Meeting was adjourned at 6:45 PM.

Director *Dave Tilley*
Director *Patricia Hamm*
Director *Sadie Bell*