



***Official Minutes  
Regular Business Meeting  
September 24, 2019***

The Central County Fire & Rescue Board of Directors held its Regular Monthly Business meeting on Tuesday, September 24, 2019, 6:00 p.m., at Headquarters, located at 1220 Cave Springs Blvd., St. Peters, MO 63376. Present were Chairman Dave Tilley, Treasurer Patricia Hamm and Secretary David Bell. Also present were Chief Dan Aubuchon, Assistant Chiefs Steve Brown and Gary Donovan, Training Officer Jim Densmore and Medical Officer Sean Webb, Shop Steward Tim O'Mara, Assistant Shop Steward Bryan Steinmeyer and Attorney Allison Stenger. The meeting was called to order at 6:02 PM by Dave Tilley.

**Pledge of Allegiance**

Dave Tilley led the Pledge of Allegiance.

**Approval of the Amended Meeting Agenda**

There was a motion to approve the amended agenda by David Bell and a second by Trish Hamm.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

**Approval of the previous meetings minutes**

There was a motion to approve the previous minutes by David Bell and a second by Patricia Hamm.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

**Reading of invoices over \$2,500**

Chief Aubuchon read all invoices over \$2,500.00.

**Authorization to pay bills**

There was a motion to pay all bills by Patricia Hamm and a second by David Bell.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

**The floor was then opened to the public for comments and questions.**

Mr. Owen Peters spoke to thank the District for participation on the Honor Flight. Chairman Tilley thanked Mr. Peters for his participation on the long range plan process.

**Presentation of the 2020 Cigna Healthcare Insurance Renewal – Kevin Cunneen/HM Fire and EMS**

Kevin Cunneen from HM Fire and EMS described the renewal process. Kevin presented a 5% increase with no benefit changes for a 15 month term. Premium will be \$127,060 per month.

**Authorization to renew with Cigna**

There was a motion by David Bell and a second by Patricia Hamm to renew the Healthcare Insurance with Cigna for 2020. A roll call vote was taken.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

**Division Reports:**

Operations: Chief Aubuchon gave an update on the Operations of the District. He stated that the District’s firetruck pump tests were scheduled.

Prevention: Assistant Chief Steve Brown presented to the Board a Community Services Activity Report for the month of August.

Training: Training Officer Jim Densmore gave an update on training for the District. The District has two (2) new drivers since the last Training Report was given.

ALS: Chief Medical Officer Sean Webb gave an ALS update for the month of August. There were no significant updates.

**Purchase Requests/Staff Recommendations**

Chief Aubuchon presented to the Board a request for approval to upgrade the current TeleStaff 2.62 Staffing Software to Workforce TeleStaff v7. Monthly recurring costs will be approximately \$760.00. There will also be a onetime charge not to exceed \$12,800.00 for setup, migration of data and training.

There was a motion by Patricia Hamm and second by David Bell to approve the TeleStaff upgrade.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

**Correspondence**

There were no correspondences at this meeting.

There was a motion by David Bell to close Open Session at 6:14 PM. There was a second by Patricia Hamm.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

There was a motion by David Bell to go into Closed Session for legal and personnel matters at 6:15 PM. There was a second by Patricia Hamm.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

There was a motion by David Bell at 6:50pm to close Closed Session. There was a second by Patricia Hamm.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

There was a motion by David Bell to go back to Open Session at 6:51 PM. There was a second by Patricia Hamm.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

There was a discussion regarding legal matters. Chief Aubuchon presented to the Board Resolution #19-147, a Resolution of Central County Fire & Rescue authorizing an agreement with the City of St. Peters, Missouri for a project agreement with Medline. There was a motion by David Bell and a second by Patricia Hamm to adopt resolution #19-147. Secretary David Bell read the title of Resolution #19-147, a Resolution of Central of Central County Fire & Rescue, A Fire Protection District of St. Charles County, Missouri, Authorizing an Agreement with the City of St. Peters, Missouri. A roll call vote was taken.

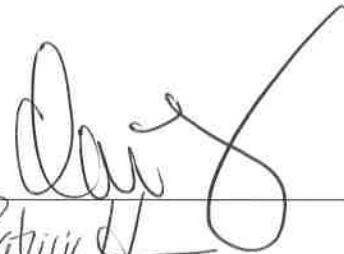
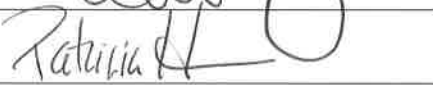
Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

The Board signed Resolution #19-147.

David Bell made a motion to adjourn the meeting at 6:53 PM. There was a second by Patricia Hamm.

Vote: Dave Tilley (Y)      Patricia Hamm (Y)      David Bell (Y)

The meeting was adjourned at 6:54 PM.

Director   
Director   
Director 