



central county

FIRE & RESCUE

SAINT PETERS, MO

***Official Minutes
Regular Business Meeting
October 29, 2019***

The Central County Fire & Rescue Board of Directors held its Regular Monthly Business meeting on Tuesday, October 29, 2019, 6:00 p.m., at Headquarters located at 1220 Cave Springs Blvd., St. Peters, MO 63376. Present were Chairman Dave Tilley, Treasurer Patricia Hamm and Secretary David Bell. Also present were Chief Dan Aubuchon, Assistant Chiefs Steve Brown and Gary Donovan, Shop Steward Tim O'Mara, Assistant Shop Steward Bryan Steinmeyer, Attorney Allison Stenger and Accountant Rick Rognan. The meeting was called to order at 6:01 PM by Dave Tilley.

Pledge of Allegiance

Dave Tilley led the Pledge of Allegiance.

Approval of Meeting Agenda

There was a motion to approve the amended agenda by David Bell and a second by Patricia Hamm.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Approval of the previous meetings minutes

There was a motion to approve the previous minutes by Patricia Hamm and a second by David Bell.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Reading of invoices over \$2,500

Chief Aubuchon read all invoices over \$2,500.00.

Authorization to pay bills

There was a motion to pay all bills by Patricia Hamm and a second by David Bell.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

The floor was then opened to the public for comments and questions.

There were no public comments.

Treasurer's Report

Accountant Rick Rognan presented the Treasurer's Report to the Board (see attached). He stated that as of September 30, 2019 we should have used 75% of the budget and we have used 73.89%. We are currently under budget by 1.11%. He recommended that we continue to be conservative. There was a motion to approve the Treasurer's Report by David Bell and a second by David Bell.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Accountant Rick Rognan also presented to the Board for review the draft of the budget for 2020. Adoption of the budget for 2020 will take place at a later meeting in 2019.

Division Reports:

Operations: Chief Aubuchon gave an update on the Operations of the District. He stated that the truck maintenance is complete.

Prevention: Assistant Chief Brown presented to the Board the Community Services Activity Report for the month of September 2019, a CCFR Communications Update for July 1 – September 30, 2019 and a quarterly report from the Central County Fire and Rescue Community Assistance Program (see attached). Assistant Chief Brown also presented to the Board a thank you letter from REHAB 95 members expressing their appreciation to Central County Board of Directors, administration staff, line personnel, committees and IAFF Local 2665 members for the acquisition of their new response vehicle.

Training: Chief Aubuchon stated that training on live burns was taking place this month.

ALS: Chief Medical Officer Sean Webb gave an ALS update. He stated that flu shots were almost completed and that the medical equipment maintenance has been completed.

Purchase Requests/Staff Recommendations

Chief Aubuchon presented to the Board a request from the Planning Committee for approval of the 2020 renewal of Tablet Command. This includes all license and subscriptions of 44 CCFR users for a total cost of \$2,385.00. There was a motion by David Bell and a second by Patricia Hamm to approve the 2020 renewal of Tablet Command.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Chief Aubuchon presented to the Board a recommendation for the Planning Committee to purchase one food preparation trailer from Johnson Smokers for a total cost of \$19,125.00. There was a motion by David Bell and a second by Patricia Hamm to purchase the food preparation trailer.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

Correspondence

Chief Aubuchon presented to the Board a thank you note from Mid Rivers Elementary Girl Scout Brownie Troop 352 for the tour of Station #1 and the opportunity to place flags on September 10th.

There was a motion by Patricia Hamm to close open session at 6:20pm. There was a second by David Bell.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

There was a motion by Patricia Hamm to go into Closed Session for legal and personnel matters. There was a second by David Bell.

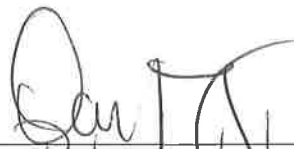

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

The Closed Meeting was adjourned at 6:55 PM and the Board returned to Open Session to state that there were no announcements made in Closed Session.

Patricia Hamm made a motion to adjourn the meeting at 6:58 PM. There was a second by David Bell.

Vote: Dave Tilley (Y) Patricia Hamm (Y) David Bell (Y)

The Meeting was adjourned at 6:58 PM.

Director 
Director 
Director 