



***Official Minutes  
Regular Business Meeting  
December 28, 2021***

The Central County Fire & Rescue Board of Directors held its Regular Monthly Business Meeting on Tuesday, December 28, 2021, 12:00 p.m., at Headquarters, located at 1220 Cave Springs Blvd., St. Peters, MO 63376. Present were Chairman Dave Tilley and Treasurer Patricia Hamm. Secretary Sadie Bell attended the meeting by phone due to the current situation with the coronavirus. Also present were Chief Gary Donovan, Assistant Chiefs Bryan Steinmeyer and Andy Stecko, Fire Marshal Peter Jordan, Shop Steward Jason Graff, Assistant Shop Steward Kyle Tilley, Attorney Allison Stenger and Accountant Rick Rognan. The meeting was called to order at 12:20 PM by Dave Tilley.

**Pledge of Allegiance**

Dave Tilley led the Pledge of Allegiance.

**Approval of the Meeting Agenda**

There was a motion to approve the agenda by Patricia Hamm and a second by Sadie Bell. A roll call vote was taken.

Vote: Dave Tilley (Y)                      Patricia Hamm (Y)                      Sadie Bell (Y)

**Approval of the previous meetings minutes**

There was a motion to approve the previous minutes by Patricia Hamm and a second by Sadie Bell. A roll call vote was taken.

Vote: Dave Tilley (Y)                      Patricia Hamm (Y)                      Sadie Bell (Y)

**Reading of invoices over \$5,000**

Chief Donovan read all invoices over \$5,000.00.

**Authorization to pay bills**

There was a motion to pay all bills by Patricia Hamm and a second by Sadie Bell. A roll call vote was taken.

Vote: Dave Tilley (Y)                      Patricia Hamm (Y)                      Sadie Bell (Y)

**The floor was then opened to the public for comments and questions.**

There were none.

There was a motion by Patricia Hamm and a second by Sadie Bell to close the Open Session at 12:28 PM. A roll call vote was taken.

Vote: Dave Tilley (Y)                      Patricia Hamm (Y)                      Sadie Bell (Y)

There was a motion by Patricia Hamm and a second by Sadie Bell to open the Pension Meeting at 12:30 PM. A roll call vote was taken.

Vote: Dave Tilley (Y)                      Patricia Hamm (Y)                      Sadie Bell (Y)

**Public Meeting for Central County Fire and Rescue Pension Board**

Present were Pension Board Members Dave Tilley, Patricia Hamm and Jason Graff. Pension Board Members Sadie Bell and Bobby Kreuzer attended the meeting by phone due to the current situation with the coronavirus. Also present were Chief Gary Donovan, Assistant Chiefs Bryan Steinmeyer and Andy Stecko, Fire Marshal Peter Jordan, Assistant Shop Steward Kyle Tilley, Attorney Allison Stenger and Accountant Rick Rognan.

**Report from Hawthorne Financial Regarding the District's Pension Accounts**

Dennis Hennessy with Hawthorne Financial presented to the Board an investment review report. There was a motion by Patricia Hamm and a second by Sadie Bell to approve the investment review report. A roll call vote was taken.

Vote: Dave Tilley (Y)                      Patricia Hamm (Y)                      Sadie Bell (Y)

Bobby Kreuzer (Y)                      Jason Graff (Y)

There was a motion by Patricia Hamm to close the Pension Board Meeting Session at 12:35 PM. There was a second by Sadie Bell. A roll call vote was taken.

Vote: Dave Tilley (Y)                      Patricia Hamm (Y)                      Sadie Bell (Y)

Bobby Kreuzer (Y)                      Jason Graff (Y)

There was a motion by Patricia Hamm and a second by Sadie Bell to return to the Business Meeting at 12:37 PM. A roll call vote was taken.

Vote: Dave Tilley (Y)                      Patricia Hamm (Y)                      Sadie Bell (Y)

## Division Reports:

Operations: Assistant Chief Steinmeyer gave an update to the Board on the operations of the District.

Prevention: Fire Marshal Peter Jordan gave an update on structure fires. He also gave an update on permits and inspections.

Administration: Chief Gary Donovan gave a report on the administration of the District.

ALS/Training: Assistant Chief Andy Stecko updated the Board on ALS and training for the month of November.

PIO: Public Information Officer Jason Meinershagen provided to the Board recently received correspondence and a PIO Report dated 12-28-2021.

## Purchase Requests/Staff Recommendations

Chief Donovan presented to the Board the recommendations from the Planning Committee for the following purchase requests:

- Purchase Live Dash for a one-time charge of \$1,500.00 and a monthly charge of \$399.00. There was a motion by Patricia Hamm and a second by Sadie Bell to approve the purchase of Live Dash. A roll call vote was taken.

Vote: Dave Tilley (Y)                      Patricia Hamm (Y)                      Sadie Bell (Y)

- Purchase 200 challenge coins with Veteran Fire Truck for a total cost of \$2,456.00. There was a motion by Patricia Hamm and a second by Sadie Bell to purchase the challenge coins. A roll call vote was taken.

Vote: Dave Tilley (Y)                      Patricia Hamm (Y)                      Sadie Bell (Y)

- Renewal of social media platform with Sprout Social for \$1,788.00.00. There was a motion by Patricia Hamm and a second by Sadie Bell to renew with Sprout Social. A roll call vote was taken.

Vote: Dave Tilley (Y)                      Patricia Hamm (Y)                      Sadie Bell (Y)

- Professional video production services for Employee Awards Banquet with StoryPoint for a total cost of \$3,000.00. There was a motion by Patricia Hamm and a second by Sadie Bell to approve the video production services with StoryPoint. A roll call vote was taken.

Vote: Dave Tilley (Y)                      Patricia Hamm (Y)                      Sadie Bell (Y)

- Professional photography services with Katie Herin for the Employee Awards Banquet for a total cost of \$1,000.00. There was a motion by Patricia Hamm and a second with Sadie Bell to approve the photography services with Katie Herin. A roll call vote was taken.

Vote: Dave Tilley (Y)                      Patricia Hamm (Y)                      Sadie Bell (Y)

**Treasurer's Report**

Accountant Rick Rognan presented the Treasurer's Report to the Board. He stated that as of November 30, 2021 we should have used 91.6% of the budget and we have used 84.20%. We are currently under budget by 7.39%. He recommended that we continue to be conservative. There was a motion by Patricia Hamm and a second by Sadie Bell to approve the Treasurer's Report. A roll call vote was taken.

Vote: Dave Tilley (Y)                      Patricia Hamm (Y)                      Sadie Bell (Y)

There was a motion by Patricia Hamm to close Open Session at 12:56 PM. There was a second by Sadie Bell. A roll call vote was taken.

Vote: Dave Tilley (Y)                      Patricia Hamm (Y)                      Sadie Bell (Y)

There was a motion by Patricia Hamm to go into Closed Session for legal and personnel matters. There was a second by Sadie Bell. A roll call vote was taken.


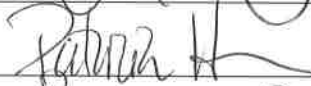
Vote: Dave Tilley (Y)                      Patricia Hamm (Y)                      Sadie Bell (Y)

The Closed Meeting was adjourned at 1:05 PM and the Board returned to Open Session to state that there were no announcements made in Closed Session.

Patricia Hamm made a motion to adjourn the meeting at 1:05 PM. There was a second by Dave Tilley. A roll call vote was taken.

Vote: Dave Tilley (Y)                      Patricia Hamm (Y)                      Sadie Bell (Y)

The Meeting was adjourned at 1:05 PM.

Director   
Director   
Director 